

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 7, 2018

1. Call to Order – Chairman Walker

Opening of Bids - None

2. Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. Minutes

Minutes from the October 3, 2018 Regular Meeting and October 24, 2018 Budget Workshop Meeting are submitted for the Board's review and approval.

4. Correspondence

- Received correspondence from DeBlasio & DeBlasio Associates stating they have audited the financial statements of the Upper Burrell Tax Collector for the year ended December 31, 2017 and 2016 and have not encountered any significant difficulties in dealing with management.
- Received notice from Professional Code stating that their hourly rate will be increasing effective January 1, 2019 to \$65.00/hr. from \$60.00/hr.
- Received a letter of notice from Huntley & Huntley Energy Exploration, Inc., notifying the Township of the upcoming activities at the location of HHEX Zeus Well Pad. Included were the following: These have been turned over to the Engineer for review.

Copies of updated drill permits. Additional drill permits are anticipated to be approved by PA DEP, and will be submitted accordingly.

A copy of the Zeus ESCGP-2 major modification.

An updated copy of the Zeus Emergency Response Plan.

An updated copy of the Zeus Preparedness, Prevention and Contingency Plan.

- Received an invitation to attend the Open House Public Meetings to Come Review the Westmoreland County's New Comprehensive Plan.

Meeting Date: November 1, 2018, 10:00 am & 6:00 pm
Palace Theatre, Megan's Suite
21 W. Otterman St., Greensburg, PA

- Received the annual allocation request from Betty Beestrice for the 2018 Seniors Christmas Dinner in the amount of \$2,100.00.
- Received notice from Westmoreland County Controller, Auditing Department, stating that Audit of Magisterial District, Judge Jason Buczak, it is in their opinion, the financial statements present fairly.
- Received correspondence from Westmoreland County Department of Planning and Development stating that they are inviting you to review and comment on the County's proposed 2018 Comprehensive Plan, Reimagining Our Westmoreland. Per the Municipalities Planning Code, your agency has a 45 day review period to provide comment on the plan, beginning on November 1, 2018 and ending December 16, 2018.

5. Road Report –

6. Police Report

- a) Emergency Management Report

7. Engineers Report –

8. Planning Commission - None

9. Solicitors Report -

10. New Business

- A. Motion to authorize the advertisement of the 2019 General Budget and that the Budget is also available for inspection.
- B. Motion to grant the request to Betty Beestrice for the annual allocation for the 2018 Seniors Christmas Dinner in the amount of \$2,100.00.
- C. Motion to pay and ratify all the bills and accept the financial report for the month of October.

11. Pay all Bills & Financial Report

GENERAL FUND

Beginning Balance	\$	940,241.95
Receipts		42,262.42
Expenditures		74,027.79
Closing Balance	\$	908,476.58

CAPITAL RESERVE FUND

Beginning Balance	\$	270,079.92
Receipts		357.39
Expenditures		0
Closing Balance	\$	270,437.31

FIRE HYDRANT TAX

Beginning Balance	\$	8,101.95
Receipts		55.43
Expenditures		1,480.00
Closing Balance	\$	6,677.38

STATE AID FUND

Beginning Balance	\$	154,669.95
Receipts		195.01
Expenditures		8,398.00
Closing Balance	\$	146,466.96

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, December 5, 2018, beginning @ 7:00 pm

Addendum

Correspondence

- Received a letter of resignation from Part Time Patrolman, Zachary Vernail, thanking the Chief and the Township for the opportunity to have served the community.
- Received a letter of resignation from Part Time Patrolman, Zachary Chamblee, thanking the Chief and the Township for the opportunity to have served the community.

New Business

- D. Motion to accept with regrets the resignation of Part Time Patrolman, Zachary Vernail.
- E. Motion to accept with regrets the resignation of Part Time Patrolman, Zachary Chamblee.