

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
APRIL 4, 2018

1. **Call to Order – Chairman Walker**

Opening of Bids - Road Material Bids

2. **Open to the Floor-Item on the Agenda**

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. **Minutes**

Minutes from the March 7, 2018 Regular Meeting are submitted for the Board's review and approval.

4. **Correspondence**

- Received A notice and a copy of the Compliance Audit for the Upper Burrell Township Volunteer Fire Company No. 1, Relief Association. Based on audit procedures, we conclude that, for the period January 1, 2015 to December 31, 2016, the relief association, in all significant respects, complied with applicable state laws, contracts, bylaws, and administrative procedures as they relate to the receipt of state aid and the expenditure of relief association funds.
- Received a request from Joyce Ewing, Tax Collector, asking to be exonerated in the amount of \$6680.33 from collecting these 2017 taxes at face value.
- Received the resignation notice of Chad Shoupe, Part Time Patrolman, thanking the Chief and the Supervisors for the opportunity to have worked in the Township.
- Received a recommendation for payment from Bankson Engineers for North Rock's pay request #1 for the cross drain project in the amount of \$54,102.50.
- Received an invitation for all local elected officials to attend the Smart Growth for the 21st Century, set to be held on Thursday, May 24, from 1:00 – 5:00 pm at Ferrate's Lakeview Restaurant, Greensburg. The cost for attendees is \$10.00.

5. **Road Report –** Clean Up Days will be held on May 5, 2018 from 8:00 am – 2:00 pm

6. **Police Report**

- a) Emergency Management Report

7. Engineers Report –

8. Planning Commission -

Piazza Lot Line Revision

Margaret Piazza presented a plan to revise the lot line for a two lot subdivision for a property on a private road that intersects with Whitten Hollow Road. Lot 1 will now be 66.76 acres and Lot 2 will be 10.01 acres. An existing dwelling is on each lot. The plan was reviewed by George Hart of Bankson Engineers and in his letter of March 9, 2018 outlined items that needed to be revised on the plan. The plan was revised and resubmitted. George Hart indicated in his letter of March 15, 2018, that the revisions have been made to the plan and were acceptable. Tom O'Brien indicated that in his review of the plan he noted that the circle for the seal for the notary was missing. After a discussion, Leon Yurkin moved to approve the plan contingent on the notary seal being added to the plan, seconded by Ken Slahtovsky and all were in favor.

9. Solicitors Report

10. New Business

- A. Motion to exonerate Joyce Ewing, Tax Collector from collecting at face value the 2017 taxes in the amount of \$6,680.33.
- B. Motion to accept with regrets the resignation of Part Time Patrolman, Chad Shoupe.
- C. Motion to advertise Ordinance #1-2018, Stop Sign Ordinance, at the intersection of Alvin and Prominence Drives.
- D. Motion to hold the Annual Clean Up Day on May 5, 2018, from 8:00 am – 2:00 pm.
- E. Motion to pay \$54,102.50 based upon the recommendation of Bankson Engineers for North Rock's pay request #1 for the cross drain project.
- F. Motion to hire Ross Welshons as Part Time Patrolman.
- G. Motion to send if interested any local elected official to attend the Smart Growth for the 21st Century Course being held on May 24, from 1:00 – 5:00 pm at Ferrante's Lakeview Restaurant located in Greensburg.
- H. Motion to grant the Piazza Lot Line Revision based on the Planning Commission's recommendation and provided that the notary seal that was missing is placed on the mylar.
- I. Motion to pay and ratify all the bills and accept the financial report for the month of February.

11. Pay all Bills & Financial Report

GENERAL FUND

| | | |
|-------------------|----|------------|
| Beginning Balance | \$ | 672,852.09 |
| Receipts | | 100,957.35 |
| Expenditures | | 98,505.32 |
| Closing Balance | \$ | 675,304.12 |

CAPITAL RESERVE FUND

| | | |
|-------------------|----|------------|
| Beginning Balance | \$ | 332,564.14 |
| Receipts | | 149.36 |
| Expenditures | | 0 |
| Closing Balance | \$ | 332,714.50 |

FIRE HYDRANT TAX

| | | |
|-------------------|----|----------|
| Beginning Balance | \$ | 3,506.06 |
| Receipts | | 1,075.47 |
| Expenditures | | 0 |
| Closing Balance | \$ | 4,581.53 |

STATE AID FUND

| | | |
|-------------------|----|------------|
| Beginning Balance | \$ | 81,107.62 |
| Receipts | | 128,658.04 |
| Expenditures | | 9,747.34 |
| Closing Balance | \$ | 200,018.32 |

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, May 2, 2018, beginning at 7:00 pm

Addendum

Correspondence

- Prior to the meeting the Supervisor's did meet to discuss a personnel matter.