

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 7, 2018

**1. Call to Order – Chairman Walker**

**Opening of Bids - None**

**2. Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

**3. Minutes**

Minutes from the February 7, 2018 Regular Meeting are submitted for the Board's review and approval.

**4. Correspondence**

- Received notice from the Westmoreland County Department of Public Safety, for the Annual Public Safety Seminar for Elected Officials. To be held on Wednesday, March 14, 2018, with registration beginning at 8:30 a.m. Said seminar will be held at the Commissioners Hall, Westmoreland County Community College.
- Received a request from PA One Call, asking the Township for a proclamation designating April as "Pennsylvania 811 Safe Digging Month".
- Received a letter of resignation from Kevin Cooney, Part Time Patrolman, thanking the Chief and the Supervisors for the opportunity to serve to community.
- Received notice from Civil & Environmental Consultants, Inc. on behalf of Huntley & Huntley Energy Exploration, LLC, notifying the Township they are applying to the PA DEP for authorization under an ESCGP-2 Permit for the Thalia Well Development Impoundment. A previous notification was sent for the Zeus Well Development Impoundment. This notification is to alert the Township that the project name has been changed from Zeus to Thalia Well Development Impoundment. The location, land use and approximate size of the project has not changed from the previous notification. Received notice from the PA DEP that the status of the project is under technical review and decision review are complete and either the permit decision and/or permit issuance are forthcoming. The permit application package is complete, has been accepted, and is undergoing technical review.
- Received notification from the Westmoreland Conservation District that the Township did not get funded for the Hunter Hill Road Project that was submitted to The Conservation for the Low Volume Road Application.

- Received notice of the 2018 Liquid Fuels Allocation in the amount of \$128,618.04. Said funds will be released on 3/1/2018.
- Received a request from the Westmoreland County Elections Bureau requesting permission to use the Township Building as a polling location for the May 15, 2018, Primary Election.
- Received notice from Civil & Environmental Consultants, Inc. placing the Township on notice that under requirements of the 2012 Oil and Gas Act, that Huntley & Huntley Energy Exploration, LLC is applying for a Permit to Drill and Operate an Unconventional Well from the PADEP for two (2) gas wells. The proposed wells (6G & 8G) will be drilled on a proposed well pad that is to be located off of Coxcomb Hill Road in Plum Borough, Allegheny County.
- Received a request from Betty Beestrice for the 2018 Easter Party allocation in the amount of \$650.00.

## **5. Road Report**

- 1) Motion to have the Engineer prepare the Road Material Bids for April 4, 2018 regular meeting.

## **6. Police Report**

- a) Emergency Management Report

## **7. Engineers Report –**

## **8. Planning Commission -**

### John Gromley Subdivision

Jeff Gromley presented a two lot subdivision along Borland Road. This plan divides a property into two lots. Parcel 1 is 2.156 acres and Parcel 2 is 4.2 acres. The plan has been reviewed by Bankson Engineers and their comments have been addressed. Each parcel has a dwelling on it however, a portion of the dwelling on Parcel 1 is actually over the property line and in Respironics Lot 55 in the Westmoreland Business & Research Park. After consulting with township solicitor Steve Yakopec regarding this matter, he indicated that this plan can be approved if a note is place on the plan that indicates “112 Borland Road is pre-existing and not affected by the subdivision”. Mr. O’Brien indicated that under Zoning Data on the plan, the S is missing in “Single Family”. Also Mr. Yakopec indicated that Lot 55 in the Industrial Park is in Phase 4 and not Phase Z. George Richard moved to approve the plan contingent on the above mentioned additions and revisions being made to the plan, seconded by Rick Ryan and all were in favor.

## **9. Solicitors Report**

## **10. New Business**

- A. Motion to send an Elected Official to attend the Annual Public Safety Seminar.
- B. Motion to declare the month of April as “Pennsylvania 811 Safe Digging Month”.

- C. Motion to accept with regrets the resignation of Kevin Cooney, Part Time Patrolman.
- D. Motion to grant the John Gromley Subdivision.
- E. Motion to grant permission to the Westmoreland County Election Bureau to use the Township building on Tuesday, May 15, 2018 as a polling location for the Primary Election.
- F. Motion to grant the 2018 Easter Party request to Betty Beestrice.
- G. Motion to pay and ratify all the bills and accept the financial report for the month of February.

**11. Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$ 746,438.56
Receipts	110,363.00
Expenditures	58,807.00
Closing Balance	\$ 672,852.09

CAPITAL RESERVE FUND

Beginning Balance	\$ 332,414.78
Receipts	149.36
Expenditures	0
Closing Balance	\$ 332,564.14

FIRE HYDRANT TAX

Beginning Balance	\$ 3,505.00
Receipts	1.06
Expenditures	0
Closing Balance	\$ 3,506.06

STATE AID FUND

Beginning Balance	\$ 101,647.37
Receipts	38.40
Expenditures	20,578.15
Closing Balance	\$ 81,107.62

**12. Open to the Floor**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13. Adjournment**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

\*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, April 4, 2018, beginning at 7:00 pm

Children’s Easter Party, March 24, 2018 beginning at 2:00 pm at the Township Building.jjj

**Addendum:**

**Correspondence:**

- Received notice from the PADEP, that the Township has been granted the request approval for a waiver from NPDES MS4 permitting requirements. This waiver applies for a 5 year period and expires five years from May 16, 2018 which is the effective date of the new General Permit.
- Received correspondence from the Westmoreland County Industrial Development Corporation stating that 2017 proved to be another exciting years for the WCIDC. This past year the WCIDC expanded our industrial park system, and our tenants generated more than \$5.8 million in tax revenue. The WCIDC also opened the doors to a new entrepreneurial center in New Kensington and continued redevelopment work in the City of Jeannette.
- Received a letter of resignation from Marla Matis, Part Time Patrolman, thanking the Chief and the Township for the opportunity to serve the community.

**New Business:**

- H. Motion to accept with regrets the resignation of Marla Matis, Part Time Patrolman.