

AGENDA  
UPPER BURRELL TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
OCTOBER 4, 2017

**1. Call to Order – Chairman Walker**

**Opening of Bids - None**

**2. Open to the Floor-Item on the Agenda**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.*

**3. Minutes**

Minutes from the September 6, 2017, Regular Meeting are submitted for the Board's review and approval.

**4. Correspondence**

- Received an address request from Dale Fleming, for parcel of property purchased from the Cook lots of land. Said address will be assigned 7177 Guyer Road as per Westmoreland County Addressing Agency.
- Received notification the amount of the Liquid Fuels Allocation for the year 2018 will be in the amount of \$126,458.57.
- Received a copy of the Notice of Intention to File Praecipe for Entry of Default Judgment Directed to Defendant Upper Burrell Township Pursuant to Pa. R. Civ. P 237.1 relative to the Patricia Ann Troiano v Upper Burrell Twp., Board of Supervisors, Westmoreland County, PA and Huntley & Huntley, Inc.
- Received email notice from the PADEP in regards to the Zeus Well Pad. Applicant has been issued a deficiency letter. If applicable, this application no longer qualifies for the Permit Decision Guarantee. This would be for the Erosion and Sediment Control and Expedited E & S Stormwater General Permit 1.

2<sup>nd</sup> notice received stating, the technical review and decision review are complete and either the permit decision and/or permit issuance are forthcoming.

- Received notification from UBFVD that they will holding a Turkey Shoot on Sunday, October 8, 2017, from 10:00 am – 12:00. The company has checked with all agencies that may have jurisdiction on handling this type of event and we have achieved all necessary requirements to hold the event. A certificate of liability insurance has been provided.

- Received a request from Tax Collector, Joyce Ewing, stating that taxes in the amount of \$310.86 for Real Estate and \$11.10 for Fire Hydrant need to be reimbursed to Arconic. This would be due to demolition/catastrophic loss. The County has also been notified of the exoneration and refund.
- Received email notification from Todd Baldwin, Civil and Environmental Consultants, for Huntley & Huntley Energy Exploration, LLC, stating that the ESCGP-2 permit approvals for the Zeus well pad and Zeus pipeline projects have been approved.

DEP letter #1, dated, September 20, 2017 addressed to Jennifer Hoffman, Huntley & Huntley Energy Exploration, LLC. On April 13, 2017 the DEP received the Notice of Intent for coverage under Erosion and Sediment Control General Permit-2 (ESCGP-2) for the Zeus Pipeline, ESCGP-2 ESX17-129-007, Upper Burrell Township, Westmoreland County). The Department has determined that the Notice of Intent is administratively complete and acknowledges covers under ESCGP-2. The permittee(s) must notify the Department's representative, by either telephone or certified mail of the mandatory pre-construction meeting and intent to commence earth disturbance activities. These notification must be received at least seven days in advance.

DEP letter #2, dated, September 25, 2017, On February 13, 2017 the DEP received the Notice of Intent for coverage under Erosion and Sediment Control General Permit-2 (ESCGP-2) for the Zeus Well Pad, ESCGP-2 ESX17-129-0004, Upper Burrell Township, Westmoreland County. The Department has determined that the Notice of Intent is administratively complete and acknowledges coverage under ESCGP-2. The permittee(s) must notify the Department's representative, by either telephone or certified mail of the mandatory pre-construction meeting and intent to commence earth disturbance activities. These notification must be received at least seven days in advance

**5. Road Report**

**6. Police Report**

- a) Emergency Management Report

**7. Engineers Report –**

**8. Planning Commission -**

**9. Solicitors Report**

**10. New Business**

- A. Motion to transfer the police capital purchase line item from the General Fund into the Capital Fund in the month of December 2017.
- B. Motion to transfer the police radio replace line item from the General Fund into the Capital Fund in the month of December 2017.
- C. Motion to transfer the Highway & Street capital purchase line item from the General Fund into the Capital Fund in the month of December 2017.
- D. Motion to transfer the employee health contributions from the Payroll fund into the General Fund in the month of December 2017.
- E. Motion to transfer the highway repair paving line item from the General Fund into the Capital Fund in the month of December 2017.
- F. Motion to transfer line item 01-491-100 (LST) from the General Fund in to the LST Tax Suit Account.
- G. Motion to assign the address to Dale Fleming as per Westmoreland County 911 Addressing Agency, said address will be 7177 Guyer Road.
- H. Permission to reimburse Arconic, \$310.86 for Real Estates Taxes and \$11.10 for Fire Hydrant Tax.
- I. Motion to have Zambotti Collision & Welding Center make the necessary repairs to the 2001 Peterbuilt truck in the amount of \$17,500.00.
- J. Motion to pay all the bills and accept the financial report for the month of September.

**11. Pay all Bills & Financial Report**

GENERAL FUND

Beginning Balance	\$ 952,647.88
Receipts	130,664.26
Expenditures	89,133.50
Closing Balance	\$ 994,178.64

FIRE HYDRANT TAX

Beginning Balance	\$ 5,990.01
Receipts	238.39
Expenditures	0
Closing Balance	\$ 6,228.40

CAPITAL RESERVE FUND

Beginning Balance	\$ 178,527.31
Receipts	70.92
Expenditures	0
Closing Balance	\$ 178,598.23

STATE AID FUND

Beginning Balance	\$ 187,697.41
Receipts	73.95
Expenditures	1,962.98
Closing Balance	\$ 185,808.38

**12. Open to the Floor**

*The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.*

**13. Adjournment**

Motion to adjourn \_\_\_\_\_ Second \_\_\_\_\_ at \_\_\_\_\_ p.m.

\*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, October 4, 2017, beginning at 7:00 pm

Please note: General Election Day, Tuesday, November 7, 2017

Children's Halloween Party: Friday, October 27, 2017 at 7:00 pm, at the Township Building

