

AGENDA
UPPER BURRELL TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 1, 2017

1. Call to Order – Chairman Walker

2. Open to the Floor-Item on the Agenda

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any agenda item at this time. Please state your name and address for the official meeting minutes.

3. Minutes

Minutes from the February 1, 2017, Regular Meeting are submitted for the Board's review and approval.

4. Correspondence –

- Received a request from Joyce Ewing, Tax Collector, asking to be exonerated from collecting delinquent property taxes at face value of \$9,554.31. This amount has also been returned to the Westmoreland County Tax Claim Bureau.
- Received invitation to the Annual Westmoreland County Association of Township Supervisors banquet being held on Friday, March 10, 2017 in Greensburg beginning at 8:00 am and concluding at 3:00 pm.
- Received a copy of the letter of notice sent to the PA DEP asking for an extension on the comment period to March 31, 2017, in reference to the municipal notification letter the Township received for the Zeus well pad. Said request was sent the Township Solicitor, Stephen Yakopec, Jr., Esq.
- Received notice from the Westmoreland County Conservation District stating the District does hereby authorize the notice on intent for the NPDES permit for Stormwater Discharges Associated with Construction Activities for Xodus Medical-Land Development & New Warehouse Building.
- On the recommendation of the Solicitor no application for a subdivision was required for the proposed cell phone tower site at 409 Rich Hill Road.
- Received email notice from the PA DEP stating that on 2/13/2017, that Huntley & Huntley submitted an Erosion and Sediment Control GP-2 for the Zeus Well Pad, status of review is pending.
- Received request from MRM Trust, to send on delegate to Seven Springs on 4/6/2017 & 4/7/2017 to cast your one vote for the election of Trustees and to participate in such other business matter as may be presented or execute the enclosed proxy form for purposes of having a quorum to conduct appropriate business. This would be needed in order to receive our dividend check.

- Received invitation to attend the Local Elected Official Seminar, hosted by Westmoreland County Department of Public Safety, on March 14, 2017, beginning at 9:00 am. This seminar provides elected officials and public safety personnel one on one discussion and networking opportunities.
- Received correspondence from George Hart, Bankson Engineers, recommending that final land development approval be granted to Xodus Medical and that Xodus has also met all requirements for a minimum use driveway.
- Received correspondence from Scott Chermak, Professional Code Services stating that all deficiencies in his letter dated 1/17/2017 for Xodus Medical are now compliant.
- Received an address request change from Matt Resnik, 1919 Greensburg Road, stating that he cannot access his property from Greensburg Road and requested if possible he get can a new Menk Road Address. Westmoreland County Public Safety 911 Addressing Agency recommending the new address as 1501 Menk Road.
- Received the notice for the 2017 annual Liquid Fuels allocation in the amount of \$122,701.04.

5. Road Report -

6. Police Report

- a) Emergency Management Report

7. Engineers Report

- Motion to allow Dave Kerchner to prepare and advertise 2017 Road Material Bids.

8. Planning Commission

9. Solicitors Report

10. New Business

- A. Motion to exonerate Joyce Ewing, Tax Collector from the collection of delinquent property taxes at the face value of \$9,554.31.
- B. Motion for Melissa Cortileso to attend the annual Westmoreland Co. Assoc. of Twp. Supervisors banquet on Friday, March 10, 2017.
- C. Motion to execute the enclosed proxies to allow MRM Trust Agreement to cast the vote for the Township for the election of Trustees to allow the Township to receive the dividend check.
- D. Motion to send an Elected Official and public safety personnel to attend the Westmoreland County Department of Public Safety seminar on March 14, 2017.
- E. Motion to hire John Gillette as Part Time Patrolman.

- F. Motion to transfer the January Real Estate Fees from the General Fund into the Capital Fund Future Maintenance and Repair of Roads, received from the proceeds of the sale of property from RBJ Partners to Broadstone LS PA, LLC (350 Alvin Drive) in the amount of \$77,000.00.
- G. Motion to allow Dave Kerchner to contact paving contractors for scope of work and cost estimates for full depth reclamation on Menk Road and also seal coating the Industrial Park.
- H. Motion to allow Dave Kerchner to prepare bidding documents for culvert replacement.
- I. Motion to assign new address to Matt Resnik as per Westmoreland County 911 Addressing Agency as 1501 Menk Road.
- J. Motion to pay all the bills and accept the financial report for the month of February.

11. Pay all Bills & Financial Report -

GENERAL FUND

Beginning Balance	\$ 709,146.82
Receipts	146,971.63
Expenditures	64,202.95
Closing Balance	\$ 791,915.50

CAPITAL RESERVE FUND

Beginning Balance	\$ 203,806.86
Receipts	0
Expenditures	0
Closing Balance	\$ 203,806.86

FIRE HYDRANT TAX

Beginning Balance	\$ 1,732.44
Receipts	0
Expenditures	0
Closing Balance	\$ 1,732.44

STATE AID FUND

Beginning Balance	\$ 87,008.71
Receipts	0
Expenditures	6,227.60
Closing Balance	\$ 80,781.11

12. Open to the Floor

The Board will now hear public comments from residents and tax payers of Upper Burrell Township on any non-agenda item at this time. Please state your name and address for the official meeting minutes.

13. Adjournment

Motion to adjourn _____ Second _____ at _____ p.m.

*Please note that there may be addendums to this agenda.

Next meeting of the Township Supervisors will be held on Wednesday, April 5, 2017, beginning at 7:00 pm

Please note: Primary Election Day, Tuesday, May 16, 2017
 General Election Day, Tuesday, November 7, 2017

Addendum

Correspondence

- Received a request from Betty Beestrice requesting the 2017 allocation for the children's Easter Party in the amount of \$650.00

New Business

- K. Motion to purchase a Boom Mower for the Road Department Under the Co-Stars Agreement at a cost of \$26,496.00.
- L. Motion to pay \$650.00 to Betty Beestrice for the 2017 children's Easter Party.
- M. Motion to approve the Land Development request for Xodus Medical.

Planning Commission

Xodus Medical Land Development

This application was tabled in January pending the applicant's revisions to their plans to respond to comments made by Bankson Engineers and Scott Chermak. The Commission has received letters from both Bankson and Scott Chermak dated February 21, 2017 indicating that their previous comments have been addressed. George Richard moved to approve the plan, seconded by Rick Ryan and all were in favor.

Zeus Well Pad

Jennifer Hoffman of Huntley and Huntley indicated that they will be requesting a pre application meeting with the Commission in the near future. They will be requesting a conditional use approval for a well pad located off Guyer Road. They have applied to PA DEP for a permit to construct the Zeus Well Pad.