



MINUTES
REGULAR MEETING OF THE
UPPER BURRELL SUPERVISORS
MONDAY, AUGUST 3, 2015, 7:00 PM
MEETING ROOM, 3735 - 7TH STREET ROAD

Board of Supervisor's Chairman, Ross Walker, called the regular meeting of the Upper Burrell Township Supervisors to order at 7:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following members of Council responded to roll call:

Present: **Ross G. Walker, III, Chairman**
 Peter F. Dombroski, Vice Chairman
 Allen E. Uhler, Supervisor

Also present: David Kerchner, Engineer
 Melissa A. Cortileso, Secretary
 Stephen Yakopec, Solicitor

COMMENTS ON AGENDA ITEMS – NONE

APPROVAL OF THE MINUTES

Motion made by Walker, second by Dombroski, to approve the minutes of the July 6, 2015, regular meeting of the Township Supervisors.

Motion passed 3-0.

CORRESPONDENCE

Chairman Walker asked Mrs. Cortileso, to review the correspondence from the month. Mrs. Cortileso reviewed the items that were listed on the agenda.

ROAD REPORT

Supervisor Dombroski reviewed the activities of the Road Department for the month of July. Most of the time was spent mowing, patching, cutting branches and spreading R4 Rip Rap.

Motion made by Walker second by Uhler to get bids to have Myers Drive seal coated with the help of the Engineer, Dave Kerchner to help crunch the numbers.

Motion passed 3 - 0



Motion made by Walker second by Dombroski to have Pete Dombroski and Travis Warden attend the PA One Call Safety Meeting Days, being held on, Thursday, September 24, 2015.

Motion Passed 3 - 0

POLICE REPORT

There were 156 calls for the month and 46 of those calls were traffic offenses and 9 assists. Other than traffic calls the calls were at a minimum for the month.

EMC REPORT – NONE

ENGINEERS REPORT

Mr. Kerchner reported he had a meeting Consol Energy, to review the condition of Oak Lake Road. Mr. Kerchner mentioned that Consol Energy has a portion of Oak Lake Road bonded. At that meeting they talked about a pre-construction video of which we just received copy of a couple days ago, the next step will be to review the video and compare to post construction and determine where and how much damage has been done which Consol Energy did recognize some damage being done there will need to be a follow up meeting will be needed which Mr. Kerchner proposed he will schedule.

Mr. Kerchner also reported that his office received a request for modification to the Townships storm water collection system located near the intersection of Rte. 780 and Myers Drive he did mention last month that PSNK was proposing to build a new retaining wall at the entrance with a new sign and also modify the storm sewer system adjacent to Myers Drive they submitted to his office the calculations grouping modifications federal capacity requirements they did review and concur that they do meet all requirements, Mr. Kerchner made a recommendation that the Township accept the calculations

Motion made by Walker second by Dombroski to accept the calculations presented by Mr. Kerchner.

Motion passed 3 – 0

Mr. Kerchner also stated that now that this has been approved the next step will be for PSNK to apply for a grading and occupancy permit to construct the pipe line and also submit a building permit to Labor and Industry.

Mr. Kerchner stated that if you decide to move ahead with the sealing of Myers Drive a portion of that road is bonded and we have a pre-construction work done if you are planning to seal that part of the road before the work is being done you need to make arrangements to have the condition of the road looked at, he will contact the contractor who has the road bonded to let him know that an inspection is needed.



PLANNING COMMISSION – Living Branch Ministries presented a two lot subdivision request on Rich Hill Road, after a plan review it was determined that the plan changes recommended by Scott Chermak in a letter dated, July 14, 2015 had been made to the plan. The Commission moved to approve the plan contingent upon the following revisions be addressed.

- New readable location map
- Revised acre total in notes to match plan
- Add right of way widths for Rich Hill Road
- Add County Planning seal and signature block
- Add pipe line easement

Mr. O'Brien, Planning Commission did review the drawing on Monday, August 3, 2015 and stated that all the revisions have been met.

SOLICITORS REPORT – Mr. Yakopec stated that under new business the Supervisors needed to approve the LERTA Tax Ordinance for the Alcoa property, which has already been approved by the school district based on the Townships prior destination on the 7 acres to be eligible for tax exoneration.

NEW BUSINESS

A motion was made by Walker second by Uhler , to hire Joseph Albaugh as a part-time patrolman.
Motion passed 3 - 0

A motion was made by Walker second by Dombroski , to accept with regrets the resignation of part-time patrolman, Eric McAlpine.
Motion passed 3 – 0

A motion was made by Walker second by Dombroski, to grant Betty Beestrice her request for the annual allocation for the 2015 Halloween Celebration in the amount of \$650.00.
Motion passed 3 – 0

A motion was made by Walker second by Dombroski, to grant the two lot subdivision request to Living Branch Ministries contingent upon all of the plan revisions recommended by the Planning Commission are addressed. Planning Commission, Chairman, Tom O'Brien, stated on Monday, August 3, 2015 all revisions have been addressed.
Motion passed 3 – 0

A motion was made by Walker second by Uhler, to approve the address request of Raymond Hunter, 700/734 Lower Drennen Road to use the original address of 700 Lower Drennen Road, the Westmoreland County Addressing Agency had no problem with this.
Motion passed 3 – 0

A motion was made by Walker second by Uhler , to submit to Westmoreland County Redevelopment Authority the demolition application and release and right of entry applications for 1461 Keibler Beach Drive and 136 Lincoln Blvd.
Motion passed 3 - 0



A motion was made by Uhler second by Walker, to pay all bills and accept the Financial Report.
Motion passed 3 – 0

A motion was made by Walker second by Dombroski ,as per the recommendation of the Westmoreland County Public Safety Addressing Agency to grant Mr. Conti’s address request. (291 Lower Drennen Road).
Motion passed 3 – 0

A motion was made by Walker second by Uhler, as per the recommendation of the Westmoreland County Public Safety Addressing Agency to grant Mrs. Cafazzo’s address request. (170 Rich Hill Road)
Motion passed 3 - 0

A motion was made by Walker second by Dombroski ,to adopt Ordinance #1-2015, the LERTA Tax District for 7 acres of Alcoa Property.
Motion passed 3 - 0

OPEN TO THE FLOOR

Joanne Adams, 222 Whitten Hollow Road, stated that she is getting a lot of water onto her property which feels is coming from Turkey Ridge Road, her cellar is very wet and she does not know why all of sudden this happening. Mrs. Adams stated she has lived there for 40 years, she believes that the ditch is on the wrong side of the road it is located on her side should be across the road. Supervisor Dombroski stated nothing changed much and will have the Engineer look into this. Mr. Kerchner stated he will coordinate with Allen Uhler and Mrs. Adams to set up a meeting to look into this.

Tom Richey, 172 Maple Drive, asked if the yearly road inspection of Maple Drive had been done this year, he stated a lot of the black top is coming up. Mr. Richey stated that he thought this had been done on a yearly basis and the Engineer would perform this work. Mr. Kerchner stated that as long as he has been with the Township he has never done this inspection he thought maybe the Supervisors did so.

Mr. Kerchner stated that the Township had been give some quotes to review for a Long Range Plan for the Township roads, they need to look this information over.

Tom Richey, 172 Maple Drive, asked why the Supervisors do not use the microphone now like they used to in the past it is difficult for him to hear. Walker stated the room condition and the acoustics make using the microphone more difficult for the guests to hear.



ADJOURNMENT

Motion made by Walker, second by Uhler, to adjourn, meeting adjourned at 7:25 p.m.

Minutes Submitted by:
Melissa A. Cortilesio

Note***

Next monthly meeting , will be held on Monday, October 5 , 2015, beginning at 7:00 pm