

# UPPER BURRELL PLANNING COMMISSION

## MEETING MINUTES

MARCH 17, 2015

The March meeting of the Upper Burrell Township Planning Commission was held on March 17, 2015 at 7:00 p.m. In attendance were Commission members Tom O'Brien, Leon Yurkin, Rick Ryan, George Richard and Patty Trzeciak.

### Approval of Minutes

After reviewing the February 2015 meeting minutes, Leon Yurkin moved to approve the minutes as written, seconded by Rick Ryan and all were in favor.

### Alcoa Technical Center

Representatives from Alcoa and Cintar Engineering were present to review the proposed building expansion of Building "F" and a short section of new access road at the Alcoa Technical Center.

The building will be used as a Powder Facility (small batch) for research and development. Cintar has been in contact with Dave Kerchner at Bankson Engineering regarding constructing the project in phases with the first phase being a grading plan. An E&S Control Plan for the grading of 3.26 acres will be submitted on March 23, 2015. A grading plan submission to the Township will follow shortly. Alcoa estimates starting grading in early June with grading, taking 2 months to complete. Grading would then be followed by building foundation construction.

Cintar has requested the Township to complete the "Municipal Land Use Letter." Tom O'Brien indicated he would fill out the form and send it back to Cintar.

### Beattie Plan of Lots No. 2 Line Revision

No one representing the proposed plan attended the Planning Commission meeting. There are a number of items that need to be addressed about the plan and notes pages prior to obtaining Commission action:

1. Page 1 – The Planning Commission signature note reads "Approved by the Planning of Commissioners of Penn Township". It should read "Approved by the Planning Commission of Upper Burrell Township".
2. Page 2 – No public utilities are shown on the plan. Also if there are wells and septic systems on the two lots they should also be identified.
3. Page 2 – Existing driveways should be shown.

4. Page 2 – Leon Yurkin indicated that an existing building on the property east of the dwellings that are shown is not shown on the plan.

The Township Secretary should inform the property owners of the required plan revisions. The surveyor can call Tom O'Brien with any questions he may have.

Adjournment

There being no further business, George Richard moved to adjourn the meeting at 7:20p.m., seconded by Patty Trzeciak and all were in favor.

Respectfully submitted

A handwritten signature in cursive script that reads "Thomas O'Brien".

Thomas O'Brien, Chairman