

**UPPER BURRELL TOWNSHIP**

3735 Seventh Street  
New Kensington, PA 15068  
(724) 335-3517

**APPLICATION FOR GRADING PERMIT**

This Grading Permit Application form must be completed and accompanied by plans to be submitted to the Township's office prior to receiving a Grading Permit.

Applicants Name: \_\_\_\_\_

Applicants Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicants Phone No.: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Owner's Phone No.: \_\_\_\_\_

Property Address: \_\_\_\_\_  
\_\_\_\_\_

Tax Map ID: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor's Phone No.: \_\_\_\_\_

Purpose of Grading Permit: \_\_\_\_\_

Date work is scheduled to begin: \_\_\_\_\_

Approximate date work is to be completed: \_\_\_\_\_

Maximum fill depth: \_\_\_\_\_ (ft.) Quantity: \_\_\_\_\_ (c.y.)

Maximum cut depth: \_\_\_\_\_ (ft.) Quantity: \_\_\_\_\_ (c.y.)

Application Types:

- I. Type 1: Any grading involving less than 5,000 s.f. in area.
  
- II. Type 2: Any grading involving from 5,000 s.f. to 43,559 s.f. in area. (Plans must be prepared by a qualified registered professional as required by the Township Engineer.)
  
- III. Type 3: Any grading involving 43,560 s.f. (1 acre) or greater in area. (Plans must be prepared by a qualified registered professional.)

Attachment Checklist: The following information must be shown on the accompanying plans for the applicable application type.

Type 1

\_\_\_\_\_ Plot Plan: Sheet size of 8 1/2" x 11" (minimum) and at an appropriate scale to clearly show the following:

- \_\_\_\_\_ a.) Property Lines with metes and bounds, Easements & Right-of-Ways.
- \_\_\_\_\_ b.) Neighboring Streets and Alleys
- \_\_\_\_\_ c.) Structures (existing and proposed) including: buildings, driveways, sidewalks, decks, walls, pipes, utilities and on-lot sewage systems.
- \_\_\_\_\_ d.) Areas & Dimensions (length, height, depth) of proposed work.
- \_\_\_\_\_ e.) Scale, North Arrow, and Date of Drawing.

Type 2 In addition to the above items (for Type 1), the following are also required:

- \_\_\_\_\_ f.) Existing and Proposed Contours (2 foot interval)
- \_\_\_\_\_ g.) Streams, Water Bodies, Floodplains within 50 feet of property

\_\_\_\_\_ Name, Address, Phone Number and Seal of qualified registered professional who prepared the Plans.

\_\_\_\_\_ Soil Erosion and Sediment Control Plan approval letter from Westmoreland County Conservation District.

\_\_\_\_\_ Stormwater Management Project Plan

Type 3 In addition to all of the above items (for Type 1 & Type 2), the following are also required:

\_\_\_\_\_ Name, Address and Seal of qualified registered professional who prepared the Plans

\_\_\_\_\_ Soil Erosion and Sediment Control Plan approval letter from Westmoreland County Conservation District.

\_\_\_\_\_ N.P.D.E.S. Permit for Stormwater Discharges Associated with Construction Activities approval letter.

\_\_\_\_\_  
Applicants Signature

\_\_\_\_\_  
Date

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Township Use Only

Date Received: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

Denied: \_\_\_\_\_

Comments: \_\_\_\_\_